

# Resort Village of Island View

*Regular Meeting of Council held in the office at*

*Resort Village of Island View, Saskatchewan*

**Saturday, September 28, 2024**

## **Attendance:**

Mayor: Doug Cramer - Absent  
Deputy Mayor: Jocelyn Paslawski  
Councillor: Calvin Becker  
Councillor: Tanya Doucette – via phone  
Councillor: Shane Belter  
Administrator: Pamela Holliday

A quorum being present, Deputy Mayor Paslawski called the meeting to order at 10:00 a.m.

*Minutes - Regular* 149/2024 Belter: Doucette  
"THAT the minutes from the August 31, 2024 regular meeting of Council be approved as presented by the Administrator."

CARRIED

*Correspondence* 150/2024 Belter: Becker:  
"THAT the correspondence from the September 28, 2024 meeting, as presented by the Administrator, be filed:

1. Sunset Resort inquiry received
2. SK Municipal Awards nominations open until November 26, 2024
3. Protocol Office – accepting nominations for Sask Order of Merit – Nov 30 & Sask Volunteer Medal – Oct. 31
4. UMAAS Fall Workshop for Administrators – Project Management – Oct 29 – Melville - \$115.50
5. RCMP Fast Facts – September 2024
6. Council Training – George Cuff – Online (Wednesday, Oct. 9<sup>th</sup>) or in person (Lumsden, Dec. 2 or 3)

CARRIED

*Reports* 151/2024 Belter: Becker  
"THAT the Resort Village of Island View acknowledge the following meeting reports:  
Administrator –

## **Administrator Report –**

1. Winter Office Hours start Oct. 5 – Saturday – 9 a.m. to 3 p.m.
2. Taxes, Trailer Fees (Residents outstanding), Compound Fees, PBI Permit Fees
3. SAMA Maintenance Due Oct. 5<sup>th</sup> – Full Assessment Year in 2025
4. Speed Bumps removed mid Sept. – will review in 2025
5. FlexNetworks – using office power and tracking with meter readings.
6. Working on building up road, east of Marine to assist in drainage after harvesting complete
7. Custom work order placed with RM of McKillop to grade with a deeper cut on the road into Island View. Recommending Mayor and Administrator to submit to be added to the next RM Agenda as a delegate to discuss road coordination of maintenance schedule.

*Delegates at  
RM of McKillop* 152/2024 Becker: Belter  
"THAT the Resort Village of Island View approve the Mayor and Administrator to represent the village at a Council Meeting as a delegate at the RM of McKillop to discuss the road coordination and maintenance schedule of the RM road into the village."

CARRIED

## **Maintenance Report –**

bins, benches repaired and placed (Sunset Park, Maple Park, Top of boat launch hill)  
post in park replaced

  
Mayor / Administrator

- bumper replaced on dock
- need repair kits in spring
- swim platform brought in mid Sept.
- dock and washrooms until Thanksgiving weekend – weather dependent
- potholes (getting canola oil and will mix with gravel on site and will fill
- Free fill dirt being left by RNR.

**Rec Board Report**– Finalizing Year Report to submit, donation received for \$1,000 for May BBQ (FlexNetworks) and \$600 for Boat Trailer Parking (CramerAg), requested a hot water tank in kitchen, bottle collection organized by Malcolm and Lois Manz (Approx. \$1,000 for 2024). Events for 2025 Fireworks, Band and Committee meetings. New Pavilion cost share to be determined and transferred before year end – send details to office for council review. Volunteers needed, hold a wrap up meeting.

**Council Reports-**

**Doucette** - Lagoon Meeting- Sept 25– Attended at RM220 office, Bulyea, SK -Fees Status Quo, Annual Inspection completed, RM250 leaving by end of 2026, looking to add more members.

**Becker** - LRML – meeting moved to October 1, 2024

CARRIED

*Financial Reports*

153/2024 Doucette: Belter

“THAT the Statement of Financial Activities and Bank Reconciliation for the month of August 2024 be accepted as presented by the Administrator.”

CARRIED

*Payment of Accounts*

154/2024 Becker: Belter

“THAT the List of Accounts for Approval for the month of August 2024, manual cheques and electronic (DAP/E-Transfer/Online) Cheque No. 167 to 170 - Totally \$6,563.28 and E-Transfer/DAP/Online Totally \$30,410.74: for a Grand Total \$36,974.02 as attached hereto and forming a part of these minutes, be approved for payment.”

CARRIED

PAYABLE TO	AMOUNT
Global Merchant Debit Machine Fees	55.70
Honorarium - September	823.90
PBI - Inspection Fee	509.25
R.M. of McKillop - Gravel/Trucking/Grading	769.00
WCB Saskatchewan (Interest Fee)	1.30
Clark's Supply & Service ( Nylon Bushing)	13.56
SETS- Sept 2024 (Saskatchewan Education Property Tax)	23,734.70
Last Mountain Regional LandFill (Tip Fees)	1,438.20
Wood River Controls - Office Internet	99.90
Co-op Bulyea (Supplies)	122.54
Payroll for September	4,626.08
Expenses (Mileage, Truck Allowance, Shop Supplies)	499.00
Mepp - Pension Plan Employer & Employee contribution	929.84
Munisoft (monthly software lease)	305.25
CRA - Source Deductions	1,800.96
SaskTel (Cell Phone)	25.06
Sask Power (115 Perch Cr-Shop)	52.65
Sask Power (Street Lights)	649.07
Sask Power (Pump)	214.63
Sask Power (Marine Dr Office)	127.25
Sask Energy (shop)	101.76
SaskTel (office phone)	74.42
	<b>36,974.02</b>

**Discussion Items**

1. Registering Golf Carts – parking tags – suggest send out with Assessment or Tax Notices

*Traffic Bylaw*

155/2024 Doucette: Becker

“That the Resort Village of Island View instruct the Administrator to undertake the review all bylaws relating to traffic within the village and to consolidate into one to be presented to Council for review.”

CARRIED

Mayor / Administrator

7. Additional Streetlights on Sunset Park Area
  - a. Council requested Administrator to gather more information (why, reason, how many, where, map, cost to install and monthly SK Power charges long term) to form recommendation to be presented to Council.
8. Sell Woodchipper

Wood Chipper

156/2024 Paslawski: Becker

"That the Resort Village of Island View authorize the Administrator to advertise and sell the village owned Wood Chipper for \$1,500."

CARRIED

9. Bulletin Board- investigate if CCBF Grant could be used.
10. Permanent Picnic Tables for new Pavilion in 2025 – Resident maybe able to locally build
11. Protective Barrier along the ridge of Municipal Reserve Parks - long term – fencing, guard rails, markers.
12. Part-time Local Maintenance employee needed for coverage in winter. Suggest we advertise.

PT Coverage

157/2024 Paslawski: Belter

"That the Resort Village of Island View authorize the Administrator - if required - to advertise for a Seasonal Part Time Maintenance Employee for vacation coverage."

CARRIED

13. Ash Barrels – Cost \$30 per barrel – recommend we purchase and try near the compound – look into larger containers.
14. Trench Request for 119 Lakeshore Drive - (from the lake, up the east side of 144 Lakeview Drive and across the street to 119 Lakeview Drive. Look into Bylaw options.

Old Business

- a. OCP/Zoning amendments
  - Cost Analysis – in process
- b. Kitchen Roof – to be installed in October by contractor
- c. Boundary Alteration – Sealed Resolution required from Council- administrator to send letter to RM220
- d. Drainage – estimate to come in on road, ditch, if a permit required.
- e. Cyber Security and Insurance – will review when system update.
- f. CDI 01-2024 – Mower comparison Analysis – Kubota 7yr loan complete- Four options presented to Administration from Maintenance and recommends best option for village.
- g. EPI Pens – CAO recommended at this time not feasible due to liability and training, will review if other options.
- h. Loraas Bins at Sunset – Administrator to send letter to the RM of McKillop to move Loraas Bins off our land to another area withing the RM of McKillop/Sunset Resort due to residents complaints regarding drainage.

Rec Committee

158/2024 Belter: Becker

"That the Council of the Resort Village of Island View approve Jocelyn Paslawski to have signing authority along with one other authorized Recreation Committee member that is authorized to sign on the bank account at Affinity Credit Union in Strasbourg, SK for the Recreation Committee of the Resort Village of Island View."

CARRIED

PBI Appointment

159/2024 Paslawski: Doucette

"That THAT Joshua Nitz and Cristin Korchinski of Professional Building Inspections, Inc. be appointed as building inspectors for the municipality."

<b>Joshua Nitz</b>	<b>Class 3 Licensed Building Official, Saskatchewan</b>	<b>BOL785</b>
<b>Cristin Korchinski</b>	<b>R-Class 2 Licensed Building Official, Saskatchewan</b>	<b>BOL784/808</b>

CARRIED

  
 Mayor / Administrator

*In-Camera  
Session*

160/2023 Belter: Becker

"THAT this meeting moves into an in-Camera session as per Clause 120(2)(a) of The Municipalities Act."

CARRIED  
Time: 11:11 a.m.

161/2023 Belter: Becker

"THAT this meeting be reconvened."

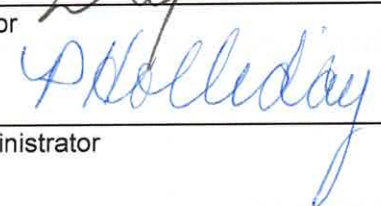
CARRIED  
Time: 11:23 a.m.

*Adjourn*

162/2024 Doucette

"THAT this meeting of the Council of the Resort Village of Island View be adjourned."

CARRIED  
Time: 11:24 a.m.

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Administrator